

# School Board Meeting Minutes

INDEPENDENT SCHOOL DISTRICT #912

MILACA, MINNESOTA 56353

Tuesday, March 17, 2015

6:30 pm

High School Media Center

The regular and closed meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the High School Media Center on Tuesday, March 17, 2015 for the purpose of discussing Board business. The meeting was closed for the purpose of negotiations discussion (MN §13D.03).

The meeting was called to order at 6:30 p.m. by Chairperson Jeff Larson.

Upon Roll Call the following members were present: Aimee Struffert, Bryan Rensenbrink, Judy Pearson, Sarah Ploeger, Brandon Baker, Jeff Larson. Those absent: Todd Quaintance. Superintendent Jerry Hansen, was also present.

Todd Quaintance arrived at 8:25 p.m.

## Changes to Agenda:

### VI. Approval of the Consent Agenda

#### D. Personnel Items

##### 2. Notice of Assignment / Change in Assignment / Replacement

- b. Hire Luke Dillan, WSI \$10.00/hour, Lifeguard \$8.00/hour, Aide \$8.60/hour (Name correction)

##### 3. Resignations / Retirements / Seasonal Layoff / Termination:

- d. Accept the resignation of Amber Hagle, Paraprofessional (addition)
- e. Approve FMLA for Kevin Johnson, Paraprofessional (addition)

##### 4. Staff Leave Requests

- c. Approve paternity leave for Charlie Plumadore, Science Teacher (addition)

#### E. Approve the Overnight Trip Request for FFA to Attend the MN State FFA Convention (addition)

### IXV. Motion to Open the Regular Meeting

#### A. Motion to Approve the New Superintendent Profile (addition)

Motion by B. Rensenbrink, second by J. Pearson, to approve the agenda with the above changes. Motion carried.

## Committee Reports

The Board heard reports from the Committee of the Whole Board, Building and Grounds Committee, Meet and Confer, Negotiations, and Teacher Development Evaluation Committees.

## Public Forum

Jordyn Nelson addressed the board regarding the policy of bringing guests to prom.

## Consent Agenda

Motion by A. Struffert, second B. Rensenbrink, to approve the consent agenda:

- Approval of the minutes from the February 17, 2015 Regular & Closed Board Meeting
- Approval of checks numbers 637904 through 638127 and the wire transfers
- Approval of the Liquid Asset Transfers to checking: \$45,000 on 2/2/15, MN Trust to checking: \$640,000 on 2/13/15, \$169,000 on 2/25/15, \$675,000 on 2/27/15
- Hire Hannah Johnson, WSI \$9.55/hour, Lifeguard \$8.00/hour, Aide \$8.60/hour, hours vary, effective February 23-26, 2015 for winter swim lessons and June 8 – August 1 for summer swim lessons
- Hire Luke Dillan, WSI \$10.00/hour, Lifeguard \$8.00/hour, Aide \$8.60/hour, hours vary, effective June 8 – August 1, 2015 for summer swim lessons
- Hire Becca Johnson, WSI \$9.55/hour, Lifeguard \$8.00/hour, Aide \$8.60/hour, hours vary, June 8 – August 1, 2015 for summer swim lessons
- Revision to the Long Term Subcontract for Emily Miller, BA, Step 1, \$11,121.34, effective March 5, 2015 through the end of the 2014-2015 school year (was previously March 10, 2015 through the end of the 2014-2015 school year)

- Hire Amber Hagle, Class II Secretary (replacing Jenny Wiener), 8:00 a.m. – 12:00 p.m., 16 hours/week, Monday – Thursday, \$14.64/hour, effective March 5, 2015
- Hire Adam Isakson, ½ JV Track Coach shared with Wendy Hakes-Anderson (replacing Spencer Somerlot), \$1,314, effective March 9, 2015
- Hire Michael Sorensen, JV Baseball Coach (replacing David Wedin), \$2,628, effective March 9, 2015
- Accept the resignation of Molly Schwartz, Paraprofessional, effective March 18, 2015
- Terminate Spencer Somerlot, ½ JV Track Coach, effective March 9, 2015
- Approve retirement of Betsy Hoover, ALC Director, effective May 29, 2015. Thank you Betsy for 14 years of service to Milaca Public Schools!
- Accept the resignation of Amber Hagle, Paraprofessional, effective March 5, 2015
- Approve FMLA for Kevin Johnson, Paraprofessional, March 9-30, 2015
- Approve FMLA for Kari Erickson, Media Specialist, January 20 – March 3, 2015
- Approve 1-year leave of absence for Karen Beckman, Jr. High Track Coach, effective February 17, 2015
- Approve paternity leave for Charlie Plumadore, Science Teacher, effective May 22 – 29, 2015
- Approve the Updated 2014-2017 Superintendent's Contract
- Approve the Overnight Trip Request for FFA to Attend the MN State FFA Convention, April 26-28, 2015

The consent agenda was unanimously approved.

#### Principals/Directors/Coordinators Report

The High School Principal recognized Betsy Hoover and congratulated her on her retirement. He also reported on the 2015-2016 High School Schedule.

The Elementary Principal, Community Education Director, and School Readiness Staff presented on TACSEI Program.

The Activities Director reported that softball, track, baseball and golf has started and that Cross Country received a gold academic plaques, one each, for the boys' team and girls' team.

The Community Education Director reported they received a School Readiness Grant and Kids Town Grant each valuing at approximately \$1,400.

The Director of Student Achievement reported on testing dates.

The Business Manager provided the Board with an update on the financial picture of the district.

#### Items on Which Board Discussion and Action is Requested

Motion by S. Ploeger, second by B. Rensenbrink, to approve the Treasurer's Report. Motion carried.

Motion by B. Baker, second by S. Ploeger, to approve the revised 2015-2016 budget. Motion carried.

The following motion was tabled at the February meeting: hiring of a weight room supervisor, not including equipment (2015-2016 budget). Motion by A. Struffert, second by B. Baker, to remove the motion from the table. Roll call vote. Those voted in favor: A. Struffert, T. Quaintance, J. Pearson, S. Ploeger, B. Baker, J. Larson. Those voted against: B. Rensenbrink. Motion to remove the item from table carried, 5:1. Motion by B. Baker, second by B. Rensenbrink, to hire a weight room supervisor, not including equipment (2015-2016 budget). J. Larson offered a friendly amendment to hire a weight room supervisor, not including equipment (2015-2016 budget) with the coordinator to present a plan not later than October, with goals and objectives from 1<sup>st</sup> year. B. Baker accepted the friendly amendment, S. Ploeger seconded the amendment. Motion carried.

The following motion was tabled at the February meeting: approve dedicating \$50,000 for technology equipment (2015-2016 budget). Motion by A. Struffert, second by J. Pearson, to remove the motion from the table. Motion carried. Motion by B. Baker, second by B. Rensenbrink, to approve dedicating \$50,000 for technology equipment (2015-2016 budget). Motion carried.

The following motion was tabled at the February meeting: approve hiring a 0.5 FTE DAPE Teacher (2015-2016 budget). Motion by B. Baker, second by J. Pearson, to remove the motion from the table. Motion carried. Motion by B. Baker, second by S. Ploeger, to approve hiring a 0.5 FTE DAPE Teacher (2015-2016 budget). Motion carried.

The following motion was tabled at the February meeting: approve hiring a 1.0 FTE High School Special Education Teacher (2015-2016 budget). Motion by A. Struffert, second by J. Pearson, to remove the motion from the table. Motion carried. Motion by B. Rensenbrink, second by J. Pearson, to approve hiring a 1.0 FTE High School Special Education Teacher (2015-2016 budget). Motion carried.

The following motion was tabled at the February meeting: approve replacing iPads and related materials for grades 9-12 (2015-2016 budget). Motion by A. Struffert, second by B. Baker, to remove the motion from the table. Motion carried. Motion by S. Ploeger, second by B. Rensenbrink, to approve replacing iPads and related materials for grades 9-12 (2015-2016 budget). Motion carried.

Member Aimee Struffert introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION  
AND NONRENEWAL OF THE TEACHING CONTRACT  
OF KENDRA GAPINSKI, A PROBATIONARY TEACHER.

WHEREAS, Kendra Gapinski is a probationary teacher in Independent School District No. 912.

BE IT RESOLVED, by the School Board of Independent School District No. 912 that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Kendra Gapinski, a probationary teacher in Independent School District No. 912, is hereby terminated at the close of the current 2014-2015 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of her contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION  
AND NON-RENEWAL

Dear Ms. Gapinski:

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 912 held on March 17, 2015, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2015-2016 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract. For your information, however, this action is taken because you do not meet the expectations of the district.

Yours very truly,

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 912

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Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by Brandon Baker and upon vote being taken thereon, the following voted in favor thereof: Aimee Struffert, Bryan Rensenbrink, Judy Pearson, Sarah Ploeger, Brandon Baker, Jeff Larson

those absent: Todd Quaintance

and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

Member Sarah Ploeger introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION  
AND NONRENEWAL OF THE TEACHING CONTRACT  
OF KARRIE ANDERSON, A PROBATIONARY TEACHER.

WHEREAS, Karrie Anderson is a probationary teacher in Independent School District No. 912.

BE IT RESOLVED, by the School Board of Independent School District No. 912 that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Karrie Anderson, a probationary teacher in Independent School District No. 912, is hereby terminated at the close of the current 2014-2015 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of her contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION  
AND NON-RENEWAL

Dear Ms. Anderson:

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 912 held on March 17, 2015, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2015-2016 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract. For your information, however, this action is taken because you do not meet the expectations of the district.

Yours very truly,

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 912

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Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by Aimee Struffert and upon vote being taken thereon, the following voted in favor thereof: Aimee Struffert, Bryan Rensenbrink, Judy Pearson, Sarah Ploeger, Brandon Baker, Jeff Larson

those absent: Todd Quaintance

and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

Member Bryan Rensenbrink introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION  
AND NONRENEWAL OF THE TEACHING CONTRACT  
OF JENNIFER ASHER (0.5 FTE Special Ed assignment only), A PROBATIONARY TEACHER.

WHEREAS, Jennifer Asher is a probationary teacher in Independent School District No. 912.

BE IT RESOLVED, by the School Board of Independent School District No. 912 that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Jennifer Asher (0.5 FTE Special Ed assignment only), a probationary teacher in Independent School District No. 912, is hereby terminated at the close of the current 2014-2015 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of her contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION  
AND NON-RENEWAL

Dear Ms. Asher:

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 912 held on March 17, 2015, a resolution was adopted by a majority roll call vote to terminate your contract (0.5 FTE Special Ed

assignment only) effective at the end of the current school year and not to renew your contract (0.5 FTE Special Ed assignment only) for the 2015-2016 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract. For your information, however, this action is taken because your license variance is expiring.

Yours very truly,

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 912

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Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by Brandon Baker and upon vote being taken thereon, the following voted in favor thereof: Aimee Struffert, Bryan Rensenbrink, Judy Pearson, Sarah Ploeger, Brandon Baker, Jeff Larson

those absent: Todd Quaintance

and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

Member Aimee Struffert introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION  
AND NONRENEWAL OF THE TEACHING CONTRACT  
OF SUSAN BIALKA, A PROBATIONARY TEACHER.

WHEREAS, Susan Bialka is a probationary teacher in Independent School District No. 912.

BE IT RESOLVED, by the School Board of Independent School District No. 912 that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Susan Biakla, a probationary teacher in Independent School District No. 912, is hereby terminated at the close of the current 2014-2015 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of her contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION  
AND NON-RENEWAL

Dear Ms. Bialka:

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 912 held on March 17, 2015, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2015-2016 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract. For your information, however, this action is taken because you do not meet the expectations of the district.

Yours very truly,

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 912

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Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by Sarah Ploeger and upon vote being taken thereon, the following voted in favor thereof: Aimee Struffert, Bryan Rensenbrink, Judy Pearson, Sarah Ploeger, Brandon Baker, Jeff Larson

those absent: Todd Quaintance

and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

Member Aimee Struffert introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION  
AND NONRENEWAL OF THE TEACHING CONTRACT  
OF JOE WILDMAN, A PROBATIONARY TEACHER.

WHEREAS, Joe Wildman is a probationary teacher in Independent School District No. 912.

BE IT RESOLVED, by the School Board of Independent School District No. 912 that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Joe Wildman, a probationary teacher in Independent School District No. 912, is hereby terminated at the close of the current 2014-2015 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of his contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION  
AND NON-RENEWAL

Dear Mr. Wildman:

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 912 held on March 17, 2015, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2015-2016 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract. For your information, however, this action is taken because your one-year contract expired.

Yours very truly,

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 912

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Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by Brandon Baker and upon vote being taken thereon, the following voted in favor thereof: Aimee Struffert, Bryan Rensenbrink, Judy Pearson, Sarah Ploeger, Brandon Baker, Jeff Larson

those absent: Todd Quaintance

and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

Motion by B. Baker, second by B. Rensenbrink, to approve the renewal of the lease for the ALC/ECFE building. Motion carried.

RESOLUTION ASKING OUR STATE LEGISLATORS TO SUPPORT  
FORMULA FUNDING GROWTH FOR THE SCHOOLS AND  
THE STUDENTS OF THE STATE OF MINNESOTA

WHEREAS, it is the responsibility of the Minnesota Legislature, under the Minnesota Constitution (Article XIII, Section 1), to "secure a thorough and efficient system of public schools throughout the state;" and,

WHEREAS, approximately 80 percent of the funding for public school district budgets is determined by the state legislature; and,

WHEREAS, Minnesota public schools have endured some very challenging funding years in recent years with a total of three percent per-pupil formula funding growth total over five years between 2009 and 2013; and,

WHEREAS, in recent years the rate of inflation has far outpaced the rate of Minnesota school formula funding with the equivalent of \$6,512 in today's dollars being spent per-pupil on education in 2003 while only \$5,831 is being spent per-pupil on education this year, in 2015; and,

WHEREAS, schools in rural areas experienced significant declining enrollment during this same time period with their budgets retreating even further due to the loss of students; and,

WHEREAS, schools have high personnel costs with 80 percent of their annual budgets spent on the people the schools employ; and,

WHEREAS, with this higher personnel costs, the National Average Wage Index more accurately reflects the rising costs associated with public education than the rate of inflation as indicated by the National Consumer Price Index; and,

WHEREAS, the National Average Wage Index has risen annually one full percentage point higher on average than the rate of inflation over the last twenty years; and,

WHEREAS, the state budget is now in its best condition in many years to more fully fund a thorough and efficient system of public schools throughout the state.

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District Number 912, State of Minnesota, as follows:

The Milaca Public School Board asks our State Legislators to support our request for five percent growth in the per-pupil funding formula for each of the next two years, Fiscal Year 2016 and Fiscal Year 2017. Furthermore, we ask our State Legislators to vote in support of House File 350 and Senate File 163, which we understand would boost the formula allowance by five percent from \$5,831 to \$6,131 in the coming fiscal year.

School Board Member Bryan Rensenbrink introduced the above resolution and moved its adoption. The motion for the adoption of the foregoing resolution was duly seconded by Member Sarah Ploeger. After due consideration by the Board, the Chair put the question upon the adoption of the resolution and the roll being called, the following named members of the Board voted in favor thereof: Aimee Struffert, Bryan Rensenbrink, Judy Pearson, Sarah Ploeger, Brandon Baker, Jeff Larson

those absent: Todd Quaintance

and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

The board reviewed the enrollment.

#### Items of Information and/or Discussion Only

The Superintendent gave a legislative update, reported on the ADSIS grant, leasing property recently purchased for corn or beans, the scholarship committee, and needs to schedule a policy committee meeting.

B. Baker requested the prom guest policy be reviewed.

J. Larson requested to schedule a May Board work session.

The Board reviewed the student activities account.

Motion by B. Baker, second by B. Rensenbrink, to close the regular meeting for the purpose of negotiations discussion (MN § 13D.03). Motion carried. Regular meeting closed at 8:20 p.m.

Motion by B. Baker, second by J. Pearson, to open the closed meeting for the purpose of negotiations discussion (MN § 13D.03). Motion carried. Closed meeting opened at 8:32 p.m.

The Board discussed negotiations.

Motion by B. Rensenbrink, second by B. Baker, to close the closed meeting. Motion carried. Closed meeting closed at 9:27 p.m.

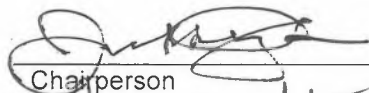
Motion by B. Baker, second by B. Rensenbrink, to open the regular meeting. Motion carried. Regular meeting opened at 9:27 p.m.

Motion by B. Baker, second by S. Ploeger, to approve the New Superintendent Profile created by School Exec Connect. Motion carried.

Motion by A. Struffert, second by B. Baker, to adjourn the meeting. Motion carried.

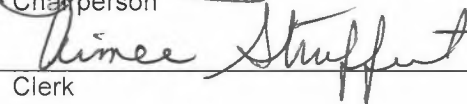
The meeting adjourned at 9:29 p.m.

Respectfully submitted,

  
Chairperson

\_\_\_\_\_  
April 21, 2015

\_\_\_\_\_  
Date

  
Clerk

\_\_\_\_\_  
April 21, 2015

\_\_\_\_\_  
Date